

# UNBC BMAP Safety Meeting Form

## Instructions

To be completed by supervisor *prior to beginning work each day*. During this meeting you should discuss and review previous incidents, scope of the work for the day, non-routine hazards identified for the upcoming day's work and precautions that should be taken. Where applicable, driving hazards should also be discussed. ***All team members are to be reminded that they have the right and obligation to stop any work if they have concerns about safety (including driver or driving conditions).***

These forms must be maintained for all work *on all sites* and will need to be produced if UNBC is audited for their use.

NAME ,TYPE, LOCATION OF PROJECT OR WORK ACTIVITY:

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RESEARCH ACTIVITIES DISCUSSED:


TOPICS/HAZARDS DISCUSSED (Including safe storage of bear spray and bangers/flares if present):


INFORMAL TRAINING CONDUCTED (Name, topics):


NAMES OF EMPLOYEES ATTENDING MEETING:


Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_